

Proposal Assessment

The purpose of assessing each proposal is to establish a more holistic understanding of the author's intent. This assessment should concentrate on evaluating the stated goals of the proposal as well as to determine the need for additional qualitative, written feedback if appropriate.

Proposal Assessment will provide scores on:

- **Outcomes:** *does the proposal address a need that has been identified through outcomes assessment? Is that need clearly articulated and based on robust evidence?*
- **Urgency:** *Does the proposal need to be implemented immediately or could it be delayed?*
- **Student Impact:** *Does the proposal directly or indirectly affect the success of students?*
- **Financial Risk:** *Does the proposal represent a financial risk for the College?*
- **Budget Accuracy:** *Does the proposed budget seem reasonable and accurate?*

The role of those who assess each proposal is to represent the views of your constituent group, not your personal opinion. To do this, you may share the proposals with your constituents and solicit feedback. In so doing, it is recommended that you distribute the rubric below and the introductory statements above that will be used for assessment. When scoring, use the feedback you receive to guide scoring.

Scores will be used as a major component in providing recommendations and feedback to the Superintendent Presidents' Cabinet for determining a final decision.

Proposal Assessment Rubric

Dimension	0	1	2	5	10
Outcomes	<i>The proposal is not linked to the outcomes of the area or the outcome link is poorly defined.</i>	<i>The proposal contains very little evidence of links to area outcomes</i>	<i>The proposal contains evidence of links to area outcomes but it may be anecdotal in nature</i>	<i>The proposal clearly states the link to area outcomes and addresses problems identified through well designed assessment</i>	<i>The proposal has very well documented outcomes clearly linked and assessed through comprehensive program review.</i>
Urgency	<i>The proposal is a low priority undertaking and could be delayed indefinitely.</i>	<i>The proposal is relatively low priority. It would not hugely affect the success of the proposal if it was delayed.</i>	<i>The proposal is of medium priority and could probably be delayed a semester or two.</i>	<i>The proposal is of a high priority to the College and would benefit from being implemented as soon as possible.</i>	<i>The proposal is of immediate priority to the College and should be implemented as soon possible.</i>
Student Impact	<i>The proposal would have no or negligible impact on the success of students</i>	<i>The proposal would have limited impact on students as a whole or would only affect the success of a small group of students.</i>	<i>The proposal would have a reasonably widespread impact on students and/or would affect a larger group of students. The proposal may impact student equity issues.</i>	<i>The proposal would have a good effect on the success of students or would have a significant impact on student equity issues.</i>	<i>The proposal would significantly affect the success of a large number of students.</i>
Budget Accuracy	<i>The budget is extremely inaccurate. Stated costs are not in any way realistic</i>	<i>The budget is of limited accuracy. It is probable that the stated costs are unrealistic.</i>	<i>The budget is of moderate accuracy. Some stated costs are likely to be unrealistic</i>	<i>The budget demonstrates a high degree of accuracy. Stated costs look very realistic.</i>	<i>The budget is extremely accurate. Evidence is provided for stated costs.</i>
Financial Risk	<i>The proposal represents a huge financial risk to the district. It is likely that the proposal requires a significant investment for very limited outcomes.</i>	<i>The proposal represents a large financial risk to the institution. The requirement for large funding allocation does equate with the potential for proposal success.</i>	<i>The proposal is of moderate risk. Although funding is significant it is not certain that the stated outcomes can be delivered in a successful manner.</i>	<i>The proposal shows negligible financial risk to the college. Either the funding requested is reasonably small or the expectation for success is high.</i>	<i>The proposal demonstrates virtually no financial risk to the district. The stated outcomes are highly likely to be delivered in a successful manner or the funding requested is negligible.</i>